

Call for Abstracts

PES-AACE Pakistan Chapter poster session during 3rd Mid-Summer Pakistan Endocrine Society meeting at Bhurban, Pakistan

The 3rd mid-summer Pakistan Endocrine Society meeting is structured to provide relevant clinical information for the practicing endocrinologist. The program will focus on information that will allow you to achieve the best solutions for the diagnosis and management of endocrine diseases.

Submission Deadline

Friday, May 1, 2015

Eligibility Requirements

What is Eligible for Submission?

- Abstracts describing original research, clinical trials, or case studies related to the area of endocrinology may be submitted.
- Abstract submissions must be an original contribution and may not have previously been presented at any national U.S. meeting(s) (or published as a result of such a meeting) in the same format.
- By submitting your abstract, you agree to present the abstract if it is selected for presentation during a poster presentation at the 3rd mid-summer Pakistan Endocrine Society meeting

All accepted abstracts will be published online at PES and AACE Pakistan Chapter websites.

Submitting an Abstract

All abstracts must be submitted to alijawa@gmail.com as a word document

Abstract Format

- The abstract limit is 2,700 characters, including spaces. Count excludes the title, names of authors/coauthors, authors' affiliations and disclosures. Abstracts marked "incomplete" at the close of the submission deadline will be ineligible for consideration.

Abstract Categories

- Adrenal Disorders, Diabetes Mellitus/Prediabetes, Hypoglycemia, Lipid/Cardiovascular Disorders/Hypertension, Metabolic Bone Disease, Obesity, Pituitary Disorders/Neuroendocrinology, Reproductive Endocrinology, Thyroid Disease, and Other.

Title

- Titles should be brief, clearly indicating the nature of the presentation.
- Abstract title should be entered as ALL caps and DO NOT put a period at the end of the title.

Authors

- Submitting authors will be listed as the primary author on the abstract, NO EXCEPTIONS.
- Do not list authors or commercial relationships in the body of the abstract. Please consult with your co-authors on how they would like their names to appear prior to the submission of the abstract.

CONTENT

- Prior to submitting the abstract, please ensure that it is proofread by an individual who speaks fluent English and can make recommendations as needed.
- Do not use new technical words, laboratory slang, words not defined in dictionaries, or abbreviations or terminology not consistent with internationally accepted guidelines. Define any abbreviations the first time they are used. Omit all names and geographical references in the body of the abstract.

Organize content as follows:

- **Objective:** Background or Statement of Purpose
- **Methods:** Methods, materials and analytical procedure used
- **Results:** Summary of the results in sufficient detail to support conclusion
- **Discussion:** Discuss the content and interpret the data
- **Conclusion:** Conclusions reached (do not state “results will be discussed”)

Abbreviations

- Use standard abbreviations. Place special or unusual abbreviations in parentheses after the first time the full word appears. Do not abbreviate compounds in the title of the abstract. Use numerals to indicate numbers, except when beginning sentences.

Tables and Graphics

- Tables, images, and/or graphs SHOULD NOT be submitted online. They may be included in the poster session.

Abstract Review

Abstracts will be reviewed by the PES-AACE Abstract Review Subcommittee consisting of one international AACE member and one eminent PES member and scored numerically 1 through 10 based on merit and significance to the science and practice of Endocrinology, as well as their creativity and uniqueness.

- After the submission deadline, completed abstracts will be reviewed in a double-blind fashion. "Incomplete" abstracts are considered incomplete and will not be reviewed.
- All abstracts will be reviewed without knowledge of the author(s), institution(s) or disclosure information.
- Accepted abstracts will be selected as poster presentation during general poster session
- One top scoring abstract will be offered travel grant to attend the 3rd mid-summer Pakistan Endocrine Society

Abstract Notification

Scientific committee will notify the primary author of the status of their abstract by no later than **Friday, May 15, 2015**. It is the primary author's responsibility to then notify all co-authors.

- The submitting/primary author is the only author who will receive notification from the Scientific committee.

Travel Grants

One top scoring abstract will be offered travel grant to attend the 3rd mid-summer Pakistan Endocrine Society meeting at Bhurban

Poster Presentations

- Presenters will have access to the exhibit hall a day before the general poster session to hang their posters
- Once posters have been hung, please leave the exhibit hall until the opening of the hall at 9:45 am.
- Presenting Authors must remove posters by morning of Sunday, May 31, 2015
- Uncollected posters will be discarded.

Poster Specification Requirements

- The backboard panel for each poster presentation board measures 42 inches (3 ½ feet) high and 84 inches (7 feet) wide.
- Posters should be printed horizontally and not exceed the size of the presentation board. 42" x 84".

Poster Presentation Guidelines

- A copy of the accepted abstract will be made available to attendees.
- Text and illustrations must be readable from distances of at least three feet. Use lightweight materials only; heavy articles are difficult to secure.
- Posters may be broken down into several smaller portions, but must not exceed the size of the presentation board.
- Push pins and/or adhesive double tape to mount materials will be available on site.